

**Distinguished Alumni Award Nomination Form**

The Distinguished Alumni Hall of Fame Award was established in 1987 to honor those individuals who have realized great achievements and served their communities well in their years after graduating from the Bay Village Public Schools.

**Eligibility Criteria:**

To be considered for the award, the person must:

- 1.) Have been graduated from Bay High School at least 25 years prior to being nominated for the award.
- 2.) Have been active and be distinguished in their chosen business, profession, or life work, and have received some previous recognition from contemporaries.
- 3.) Have participated in leadership roles within their community, and have demonstrated a concern for community relations.
- 4.) Be a person of such integrity and stature that the school district and Alumni Foundation will take pride in his/her recognition.
- 5.) Have demonstrated, through word or deed, the importance of their education at the Bay Village Public Schools.

Once an Alumnus has been nominated, they will not be dropped from consideration for 5 years, provided they remain eligible according to the guidelines above, and have not been selected during that period.

**Nomination Process:**

Any individual who meets the following criteria may nominate former students for the award:

- Any member of the Alumni Foundation or its Board of Trustees
- Any member of the school district staff, current or retired
- Any graduate of Bay High School

A nomination must be supported by 2 other individuals, not related to the family of the nominee. The selection committee will convene bi-annually and select the inductees in May for that year's presentation in October during Homecoming Weekend. The inductees will be notified by June 1, and confirmation is needed within 30 days that they will be able to attend the award ceremony in person.

**Step 1: Name of Nominee:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_ Class: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Step 2: Names of Nominators:**

**Name of Nominator 1:** \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Name of Nominator 2:** \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Name of Nominator 3:** \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Step 3:** Please attach a typewritten explanation and/or Resume as to why you believe that this person is worthy of induction into the Alumni Hall of Fame, taking into account the eligibility criteria in your nomination. Please also consider (1) the nominee's background since graduating from Bay High School, (2) the nominee's outstanding achievements, (3) the nominee's civic organizations and/or contributions, and (4) the nominee's professional organizations and/or contributions.

**Step 4:** Mail this completed form, along with your attachments to:

Bay Village Public Schools Alumni Foundation

Attention: Distinguished Alumni Selection Committee

377 Dover Center Road

Bay Village, OH 44140

OR, email your scanned documents to: Mara Manke, BAF President: [mara.manke@sbcglobal.net](mailto:mara.manke@sbcglobal.net)

**DEADLINE: APRIL 30, 2013**

*Thank you for your nomination!*